



Employment – REVISED – AUG. 30, 2014

4500 N. Access Road

Hixson, TN 37415

jobs@mckameyanimalcenter.org

EMPLOYMENT APPLICATION

(Please print neatly or type)

Position Applying For: _____ Have you applied in the past? When? _____

Name: _____
Last First Middle (Maiden)

Street Address: _____
City State Zip

Email Address: _____ Phone: _____

Are you 18 years or older? Yes No What are you applying for? Full-time Part-time

Do you know anyone or have a relative who works for McKamey? No Yes - Who? _____

Have you ever been convicted of a crime (misdemeanor or felony)? Yes No
(Conviction of a felony may not automatically disqualify an application) If yes, please explain: _____

Date you can start: _____ Current job requires notice: Yes No Salary/Rate Desired: _____
(Must be included for employment consideration)

Availability: _____

Do you possess a valid driver's license? Yes No State: _____ Violations: Yes No _____

List computer skills you possess: _____

List skills related to this job that you possess: (customer service, certifications etc) _____

Why do you want to work for the McKamey Animal Center? (Besides the obvious – “I LOVE ANIMALS”) _____

List personal characteristics about yourself that make you uniquely qualified for this position: _____

ALERT - Peanuts and peanut butter products are used as part of our animal enrichment programs

EDUCATION

SCHOOL	NAME & LOCATION	COURSE OF STUDY	LAST YEAR COOMPLETED	DID YOU GRADUATE	LIST DEGREE, DIPLOMA or GED
Elementary			<input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8		Date:
High			<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4	<input type="checkbox"/> Yes <input type="checkbox"/> No	Date:
College			<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4	<input type="checkbox"/> Yes <input type="checkbox"/> No	Date:
Other			<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4	<input type="checkbox"/> Yes <input type="checkbox"/> No	Date:

PERSONAL REFERENCES

(Do not list former employers or relatives)

NAME & RELATIONSHIP	ADDRESS (CITY & STATE)	DAYTIME PHONE WITH AREA CODE

In case of emergency notify _____

Name

Relationship

Address: _____ Phone: (____) _____

Street #

City

State

Zip

McKamey Animal Center provides equal employment and advancement opportunities for all employees regardless of a person's race, color, religion, national origin, age, disability, military status, gender, sexual orientation, gender identity or expression.

EMPLOYMENT HISTORY

DO NOT LIST "SEE RESUME"

Please list all employment past and present including part time. Resume may be attached but not required.

EMPLOYER INFORMATION	DATES OF EMPLOYMENT	DESCRIBE YOUR JOB RESPONSIBILITIES	SALARY or HOURLY WAGE	REASON FOR LEAVING
Company name: Address: Supervisor name: Phone with area code:	From: To:			
Company name: Address: Supervisor name: Phone with area code:	From: To:			
Company name: Address: Supervisor name: Phone with area code:	From: To:			

May we contact the employers listed above? Yes No If we may not contact all employers listed, please indicate by name which one(s) you **do not wish** us to contact and why: _____

My signature below reflects that facts set forth in this employment application are true and correct. I understand that if employed, false statements on this application will be considered sufficient cause for immediate termination.

Applicant Signature

Date