

Minutes of ACT Board Meeting
August 14, 2013

Location: McKamey Animal Care and Adoption Center

Present: Ann Ball, Jackie Hamm, Carol Goodman, Barby Wilson, Susie Matthews, Bruce Baird, Nancy Dunlap, Ryan Picarella, Kevin Lusk, Mary Dube, Mark Litchford

Present via Telephone:

Absent: Hiten Patel, Carla Morgan, Sonia Young, Kryste Dalton, Gene McGee, Roy Exum, Karla McKamey-Valadez

Also Present: Commissioner, Larry Grohn

Meeting was called to order at: 4:30 PM

1. The Agenda was approved.
2. The July 10th and July 31st, 2013 Meeting Minutes were approved.
3. Treasurer's Report -- Kevin Lusk, Treasurer, talked about the Year End Report (June, 2013):
 - a. The Board needs to focus on fundraising events over the next year.
 - b. The Annual Audit for the year has been completed.
 - c. All in all, there are no major issues at this time.
4. Governance Committee -- Carol Goodman, Chair, reported:
 - a. If anyone would like to recommend someone for consideration as a potential Board member, please submit their name to the Governance Committee by October 1st (see Nominating Committee Report below).
5. P&P Committee – No report
6. Development Committee -- Barby Wilson, Chair, reported:
 - a. 165 letters are being sent out to potential donors; another mailing will be going out to about 200 people.
 - b. Reminder: if your annual board pledge has not been paid, it is past due (you can check with Jeff Wilhite to see how much is due); please pay your pledges ASAP.
7. Nominating Committee -- Ann Ball, Chair, reminded everyone that in September the Governance/ Nominating Committee will present a slate of Officers to the Board; in the October meeting they will submit names of potential new board members (if any) to be voted on in the November meeting.
 - a. The Governance Committee will conduct a needs analysis of the Board to determine the effectiveness of the board's composition.
 - b. Any new board members should be recommended based on this analysis (i.e. knowledge, skills or abilities the board is lacking).
8. Special Events -- Ann Ball, Chair, reported that the annual Lexus Golf Tournament is coming up on November 5th. We still need sponsorships (several levels) and more teams. The goal is to raise \$50,000 for the Center. If you would like to help out at the tournament please let Ann know.
9. ED Report – Karen Walsh reported:

- a. We are continually approached by people wanting to do fundraisers for the Center. Anna Baker is establishing teams to coordinate these events.
 - b. Doggie Paddle is coming up on September 7th at Warner Park.
 - c. Quality Tire announced a promotional sale for the McKamey Center called *Tires for Tails*; \$1 for every tire sold in August will be donated to McKamey.
 - d. The Rescue Waggin PR Video, featuring McKamey, has been completed. In October this video will be aired on YouTube. It was a huge honor for McKamey to be chosen for this video.
10. Karen passed around samples of Board Member Name Tags; your own pet's picture can be put on them. The cost is \$18/each.
- a. The Board chose example Number 1.
 - b. Please send pictures to Jeff@McKameyanimalcenter.org by the end of August along with payment.
11. Chair's Report -- Bruce Baird said that he didn't have anything specific to report on but just wanted to remind everyone why we are here – THE ANIMALS!
12. Larry Grohn, Chattanooga City Council, introduced himself. He said that he wanted to let us know that Karen Walsh and the McKamey Center have his full support and he feels the Center is doing an excellent job.

Meeting was adjourned at approximately 5:30 p.m.

Minutes submitted by Nancy Dunlap, Board Secretary

Meeting Adjourned at: Approximately 5:30 P.M.

Minutes submitted by: Nancy Dunlap, Board Secretary